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SUPPLY DIVISION WEEKLY REPORT

PERIOD ENDING 4 OCTOBER 1983

I. Progress Report on Tasks Assigned by the DCI/DDCI:

None

II. Items or Events of Major Interest that have Occurred
During the Preceding Week:Personnel Changes:

are two new arrivals in Supply Management Branch (SMB). Two new individuals, [REDACTED] will be in SMB for training from 4 to 7 October. [REDACTED] will be leaving the Analytical and Catalog Section on 4 October and reporting to Logistics Services Division, Building Services Branch on the 5th of October. (Author: [REDACTED])

Customer Services - Monthly Statistics: For the month of September, statistics on various types of customer services are as follows:

Cables Prepared

Request for Status

Telephone

Memo

Walk-ins

Requisitions Prepared

Action cable prepared

SPB cable conversions

SPB letter conversions

TM Requisitions

Call-ins

Vendor Calls

System Updates

FARS Review

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SUBJECT: Supply Division Weekly Report - Period Ending
4 October 1983

Forms 1931 Prepared

Forms 1598 Prepared

(Author:)

FY 1983 MPA Commitments versus Stock Issues: Final

computations for FY83 stock replenishments totaled against

issues of In sum, replenishments exceeded issued by

This action was authorized by the C/OC/B&FB on 30 September to
encumber surplus MPA from total Agency allocations. (Author:

III. Significant Events Anticipated During the Coming Week:

None

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WEEKLY REPORT

PERIOD ENDING 1 Oct 1983

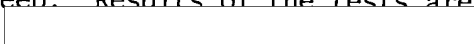
I. Items or Events of Major Interest that have Occured during the
Preceding Week:

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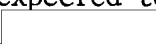


d. Maintenance:

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1. Repaving Project: The Washington Soil Testing Co. tested the soil composition of the receiving dock area as a preliminary step prior to the contractor's excavating the area. Six bores were made to depths between six and ten feet deep. Results of the tests are expected the week of 10 October 1983 

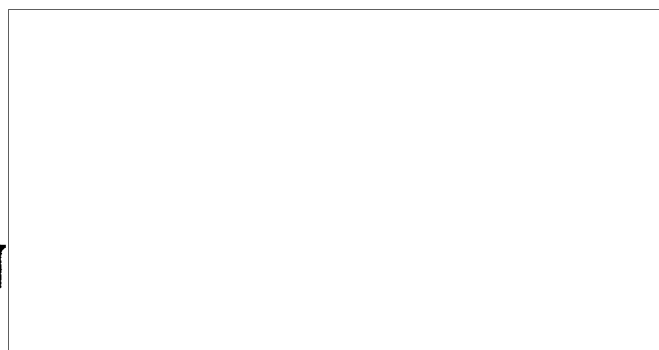
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2. OC T&I Repair and Return Facility: A pre-construction meeting with General Services Administration personnel, the contractor and Agency representatives was held on 3 October 1983. Renovations are expected to begin in mid-October 1983. Total cost of the project is  with a completion date of 31 January 1983.

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